

**EXPORT PROMOTION COUNCIL FOR EOUs AND SEZs**  
(Setup by Ministry of Commerce, Government of India)  
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EPCES Circular No. 427

January 11, 2023

Dear Member (s)

The Directorate General of Foreign Trade (DGFT) on January 05, 2023, issued an amendment to the Handbook of Procedure in regard to the addition of agencies.

**The following has been stated namely: -**

- Following is added at the end of para 2.56 (d)

1. One Photo of the Inspector shall be captured with the empty container in the background having only one door closed (door with container number) and the container number shall be clearly readable in that photo.

2. Another photo of the Inspector shall be captured with the sealed container with the same container number on the door clearly readable.

3. Photo of the Instrument used for inspection (as indicated at serial no (h) of PSIC) shall be captured along with the container seal, having the container seal number and instrument serial number, visible in the same photo.

- Para 2.56 (e) is amended to read as:

“(e) The photographs and/or video clippings [as per 2.56 (d) above] shall be uploaded on DGFT website (<https://www.dgft.gov.in/ICP/>) by PSIA at the time of issue of PSIC.”

- Following declaration is added at serial no 4 of Declaration in Appendix 2 H:

“This PSIC has been issued by the Inspector from country of inspection. Same is verifiable from the IP address used to issue the PSIC.”

- The list of agencies added is attached to the notification

- PSIAs approved shall have a validity period of **03 years** or till such time to be notified by DGFT, whichever is earlier

- The notified PSIA must ensure to update their membership certificate of MRAI/ISRI/IFIA and their office address and contact details within **30 days**.
- Details of approved spectrometers and survey meters for issuance of PSIC by the agencies are attached to the annexure.

Enclosed:- Notification No. 48/2015-2020

Regards,

With warm regards,

Team, EPCES